

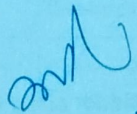
Form No. :
Date of Issue :
M.R. No. :
Cost of Form : Rs. 100/-



KENDRIYA VIDYALAYA DATIA  
(A Constituent unit of KVS, under Ministry of Education,  
Govt. of India)  
JHANSI ROAD ,CHITWA DATIA 475661

## NOTICE FOR INVITING TENDERS for Providing of Furniture

Signature of the Bidder along with Seal

  
21/11/15  
प्राचार्य, दतिया (मि००१०)  
केन्द्रीय विद्यालय, दतिया



**KENDRIYA VIDYALAYA , DATIA**  
(A Constituent unit of KVS, under Ministry of Education,  
Govt. of India)  
JHANSI ROAD ,CHITWA DATIA 475661

Tender No. F. 53/KVD/SI Contract/2022-23		Dated : 20/05/2022.
Name of the Work	Cost of Tender Form (Non-	Bid Security (EMD)
Providing of Furniture	Rs. 100/- (Rupees One Hundred	Rs. 10,000/- (Rupees Ten Thousand Only)

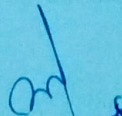
Sealed tenders are invited under Two Bid system – Technical Bid & Financial Bid in separate sealed envelopes from DATIA, GWALIOR, JHANSI based reputed, competent, registered and experienced firms/ agencies, having good credentials and should financial standing to provide Furniture for the use in Kendriya Vidyalaya Dtaia as per the details given in the Tender document for a period of one year.

Tender forms costing Rs. 100/- can be obtained from Vidyalaya on all working day from the date of uploading tender form in Vidyalaya website / publication of advertisement till 05.06.2022 till 01.00 PM. Tender form is also available at website of Vidyalaya <https://datia.kvs.ac.in> In case tender form is downloaded from website, the tenderer shall enclose cost of tender form through a Demand Draft of Rs. 1 00/- in favour of "VIDYALAYA VIKAS NIDHI ACCOUNT KV DATIA " payable at DATIA along with Tender form, failing which form will be rejected.

Last date for receipt of sealed tender is 05.06.2022 at 13.00 hrs. and will be opened by the Tender Evaluation Committee (TEC) in the presence of tenderers (if any) or their authorized representatives who wish to be present on date of opening tender (date will be notified on school website) in this Vidyalaya. The tenders received after the above said scheduled date and time will not be considered in any manner. The tenders can be sent to this office by speed post / registered post / courier / by hand submitted in Vidyalaya to deputed employee of this office. No tender by Fax / E-mail or any other medium will be entertained. For further details please visit website of this Vidyalaya <https://datia.kvs.ac.in>

Principal

Signature of the Bidder along with Seal

  
 प्रिंसिपल - 2  
 केन्द्रीय विद्यालय, दतिया (झारखण्ड)



KENDRIYA VIDYALAYA DATIA  
(A Constituent unit of KVS, under Ministry of Education, Govt. of India)  
JHANSI ROAD CHITWA , DATIA, M.P. -475661

**ADVERTISED TENDER ENQUIRY SESSION 2021-22**  
**TECHNICAL BID FORM No. -1**

Affix latest  
Passport size  
recent  
photograph of  
the  
prospective  
Bidder

**TECHNICAL BID TENDER FORM FOR PROVIDING FURNITURE**

1	Name, address of the firm/Agency and Telephone & Mobile numbers.	
2	e-mail of the firm/ proprietor	
3	Website address of the firm	
4	Registration No. of the Firm/ Agency	
5	Name, Designation, Address and Telephone/Mobile No. of Authorized person of Firm/ Agency to deal with.	
6	Year of Establishment of firm	
7	Whether having ISO Certificate	
8	PAN No	
8a	GST No.	
9	TIN/TAN/CST/ SERVICE TAX NO (Whichever is applicable)	
10	Employees Provident Fund Account No.	
11	ESIC Number	
12	License number under Contract Labour (R&A) Act.	
13	Whether firm/agency is registered with tent, light, sound Association, if yes provide registration No. with attested copy.	
14	Details of Bid Security (EMD) deposited:	
	(a) Amount	Rs. (in words)
	(b) DD No.	
	(c) Date of issue	
	(d) Bank Name	

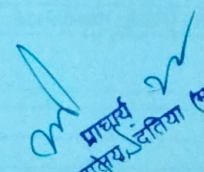
*ml*  
21/11/22  
प्रधान, दतिया (मोप्रा)  
दतिया विद्यालय, दतिया (मोप्रा)

15		To be filled by the Bidder	For office use
15	<i>Information to be provided</i> Annual Turnover (in Lakhs) During the last three year in any of the Institute's/Autonomous Institutions/Universities/Public Sector/ Undertakings of the Government of India or autonomous bodies of Government of India or Public Sector Banks or Local Bodies/Municipalities or in any reputed private bank	Rs.	
		(F. Y. 2019-2020)	
		Rs.	
		(F. Y. 2020-2021)	
		Rs.	
		(F. Y. 2021-22)	
16	Experience of running these services (in years)		
17	Volume of work done during the last three financial years		
18	Address of Agency's office		

**NOTE: ENCLOSE THE PROOF FOR ABOVE CITED DECLARATIONS**

This is to certify that I/We before signing this tender have read and fully understood all the terms and conditions contained herein and undertake myself/ourselves abide by them.

(Signature of the bidder)  
Name and Address (with seal)

  
प्रधान  
कार्यालय, जलिया (मोडको)

**Tender Documents:-****Eligibility Criteria**

The Vendor must meet the following criteria (please attach necessary supporting documents for all, in Technical Bid envelope) :

- Valid registration proof of the firm.
- Past experience of at least last three years in executing similar kind of work in a reputed organization / institute of education.
- Should have self-sufficiency and adequate stocking in a store /go down located within the municipal limits of DATIA.
- All pages of Tender should be signed by the authorized signatory of the company/firm.
- Should possess all statutory requirements as applicable, such as Labour License, GST, Shop and Establishment registration certificate and PAN card and other statutory requirements with appropriate license from competent authority.

**Technical Bid**

Technical bid should contains the documents related to bidders qualification and Earnest Money Deposit details & should be marked as "Technical Bid for Furniture" along with following documents in a sealed envelope :-


- i. Tender fee in the form of Demand Draft of Rs. 100/- drawn in favour of "V.V.N. A/C, KENDRIYA VIDYALAYA, DATIA " payable at DATIA from a scheduled or commercial bank or cash receipt of tender fee.
- ii. Demand Draft of Earnest Money Deposit for Rs. 10,000/- (Rupees Ten Thousand only) drawn in favour of "V.V.N. A/C, KENDRIYA VIDYALAYA, DATIA" payable at DATIA from a scheduled or commercial bank.
- iii. Valid registration certificate of the firm from the competent authority.
- iv. Income tax return for the last three years (2019-20,2020-21, 2021-22).
- v. Income and Expenditure Statement of the firm for the last three years (2019-20, 2020-21, 2021-22).
- vi. GST/TIN/PAN Number registration certificates of the firm.

**Financial Bid**

Financial bid should contains the documents related to financial bid of the tender & should be marked as "Financial Bid for Furniture" in a sealed envelope contain following details :-

- i. The financial bid must be submitted as per the Annexure the Tender.
- ii. The financial bid should include the rates, taxes etc. and all other charges including transportation, labour etc. with terms and conditions, if any.

NOTE :- Vender should quote rates for individual items separately. For comparison purpose total rates for all the items will be considered as one package. It is compulsory to submit rates for all items separately.

  
 प्राचार्य  
 केंद्रिय विद्यालय, डटिया (मि० प्र०)

### Terms and Conditions for the Tenderers

1. The tenders received late or without Earnest Money (EMD) or submitted without complete documents or incomplete in any respect will not be considered.
2. The tenders will be opened by a Tender Evaluation Committee (TEC) of the Vidyalaya. The tenders will be opened in the presence of the tenderers or their authorized representatives who wish to be present at the time of opening of the tenders.
3. The Vidyalaya also reserves the right to increase or decrease the scope of work by any margin depending on the requirement.
4. For any dispute, the Vidyalaya shall be the final authority and its decision based on TEC shall be final and binding on all the parties.
5. The Vidyalaya reserves all rights to accept or reject any or all tenders in part or full without assigning any reason thereof.
6. Rates should be quoted item wise for the articles.
7. The rates of taxes, if chargeable, should be clearly mentioned. Otherwise, it will be presumed that the rates quoted are inclusive of all taxes.
8. The bill must contain the item number of the order against the titles supplied.
9. Delivery :- The supplier will be responsible for delivery supply and installation of the material in good condition at Vidyalaya or site at their own cost and no other charges for the same is to be payable. Transportation of all items to site and back from Vidyalaya or site is total responsibility of the firm
10. Payment :- Payment will be made in Indian rupees only through account payee Cheque or through NEFT/RTGS (Union Bank of India) within reasonable time.
11. Sub-letting of the Contract :- The successful applicants shall be responsible for full execution of the contract and shall not in any case assign or sublet ordered items or part thereof to any other party. Failure to do so will attract cancellation of the order or severe penalty.
12. Penalties :- In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Vidyalaya will terminate the supply order at the risk and cost of the bidder whose quotation has been accepted and
  - a. Recover the amount of loss caused by the damage, failure or default (including the consequential damage).
  - b. Impose a penalty up to 50% of the total value of the order and confiscate earnest money.

### Main Terms, Conditions & Important Instructions :

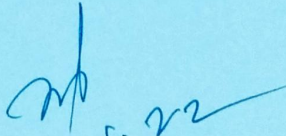
1. The successful bidder will have to deposit performance security of Rs. 10,000/- (Rs. Ten Thousand) Only in form of Demand Draft in favour of "VVN A/C, KENDRIYA VIDYALAYA, DATIA". The EMD amount will not carry any interest.
2. All the items supplied should be as per standard specification, if the items are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
3. The Vidyalaya has right to accept or refuse the supply in parts or full or cancel the order without assigning any reason.
4. Contract can be terminated at any time in case the services are not found satisfactory.
5. In case you are unable to meet the supplies of our ordered items, the bidder will be blacklisted.
6. Transit Insurance if any, will be borne by supplier.
7. All items like (Furniture) should be in good conditions

प्राचार्य  
 केंद्रीय विद्यालय, डतिया (मिर्जापुर)

- 7
8. Rate must be quoted on unit basis (including transportation & labor etc.) in the price schedule only including all Taxes (if any).
  9. For any emergency situation, the contractor will provide solution related to his work at no extra cost.
  10. Rates will be compared on the basis of individual items.
  11. The representatives of the firm should be available on telephone and also on mobile to enable this Vidyalaya to call them in emergency situation. Therefore telephone nos. as well as mobile nos. will also be provided to Vidyalaya.
  12. No Advance Payment will be made.
  13. Final payment of the agency will be released after successful supply of required material and after deducting all Govt. taxes.
  14. Contractor must ensure to quote rate of each item. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
  15. The Contractor whose tender is accepted will be required to furnish performance guarantee of Rs. 10,000 (Rupees Ten Thousand only) within 15 days of the award of work. This guarantee shall be in the form of demand draft of any scheduled bank drawn in favour of "V.V.N. A/C, KENDRIYA VIDYALAYA, DATIA" payable at DATIA. Performance guarantee shall be returned after successful completion of work. No interest shall be paid on Performance Guarantee/EMD.
  16. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
  17. Conditional tenders other than the terms and conditions of the tender document will not be accepted.

#### IMPORTANT NOTICE

Bidders responding to this enquiry shall be deemed to be agreeable to the terms and conditions herein contained. These terms and conditions shall be binding on the successful bidders. Conditional quotations are liable to be rejected. The Vidyalaya will process the tender as per the standard procedures. The Competent authority of the Vidyalaya reserves the right to reject any or all or part of bid without assigning any reason and shall also not be bound to give any clarifications to the agencies whose bids are rejected based on the recommendations of the Tender Evaluation Committee.

  
21-5-22  
प्राचार्य  
निदेश निदानय, दतिया (म०प्र०)

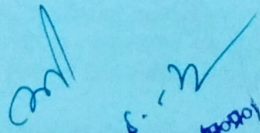
**EVALUATION CRITERIA FOR TECHNICAL AND FINANCIAL POINTS**

The work will be awarded to the L-1 agency (Comparative chart will be prepared on the basis of rates).

In case of tie in financial bid decision of Tender Evaluation Committee (TEC) of Kendriya Vidyalaya , DATIA at that time will be final, committee may adopt draw of lots or any other suitable method to break the tie without giving any justification to anyone & decision of Tender Evaluation Committee (TEC) of Kendriya Vidyalaya DATIA cannot be challenged in any manner and also be abide by all the Tenderers.

Signature of the  
Bidder (Name and Address of  
the Bidder)

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सचिव  
केंद्रीय विद्यालय, दक्षिण (अ.प्र.)

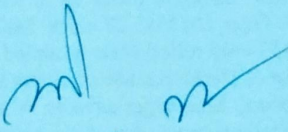


## CHECK LIST OF ENCLOSURES FOR SUBMISSION OF TENDER DOCUMENT

S. No.	DECSRIPTION	Details of Submission
1	Original Tender Documents duly signed on each and every page	YES / NO
2	Demand Draft of Rs. 10,000/-as Earnest Money Deposit	YES / NO
3	Demand Draft of Rs. 100/- as Tender Fee or Money Receipt of Tender Fee	YES / NO
4	Rates mentioned only in the prescribed format (Financial Bid)	YES / NO
5	Latest Sales Tax / Commercial Tax Clearance Certificate	YES / NO
6	Latest Income Tax Clearance Certificate	YES / NO
7	PAN / TAN /TIN / Service Tax Registration No.	YES / NO
8	Work experience certificate	YES / NO
9	Firm is not blacklisted from any Govt. deptt. / Institutions related self declaration	YES / NO

Date :  
Place  
:

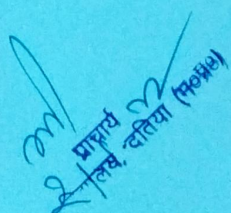
SIGNATURE OF THE TENDERER WITH SEAL

  
प्रधान,  
नगर निगम, दतिया (म.प्र.)

**FINANCIAL BID**

**Details of Goods to be purchased:**

SI. N.	Name of Service/ category	Brief Description	Cost quoted by the firm.
1	School Furniture (School Dual Desk)  For Senior Secondary & secondary Students Quantity 200-300 or part thereof.	For Sr. Sec. overall Dimensions: Seat W-1050mm x D-950/450mm x Ht.-760/450mm Seat Structure: Made up of cold rolled close annealed MS Tube 50x25x1.25mm thick MIG welded to press formed MS cold rolled close annealed section 95x25x1.0 thick and MS cold rolled close annealed tube Dia 25mm X 1.2mm thick. Desk structure: Made up of MS cold rolled close annealed Tube 50x25x1.25 thick MIG welded to press formed MS cold rolled close annealed section 95x25x1.0 thick. Seat & Desktop made of 18mm thick pre-laminated particle board. Side edges covered by teak wood polished rib. All steel component Are epoxy powder coated followed by anti-corrosion treatment of surface as the sample placed in Vidyalaya.	
2	For secondary Students	The same quality & specification for secondary classes.	
3	School Furniture (School Dual Desk)  For Primary students Quantity 100-125 or part thereof.	For Primary overall Dimensions: Seat W- 304mm x D-914mm x Ht.-304mm Seat Structure: Made up of cold rolled close annealed MS Tube 50x25x1.25mm thick MIG welded to press formed MS cold rolled close annealed section 95x25x1.0 thick and MS cold rolled close annealed tube Dia 25mm X 1.2mm thick with back support 685 mm height. Desk structure: W- 381mm x D-914mm x Ht.-508mm Seat Structure Made up of MS cold rolled close annealed Tube 50x25x1.25 thick MIG welded to press formed MS cold rolled close annealed section 95x25x1.0 thick. Seat & Desktop made of 18mm thick pre-laminated particle board. Side edges covered by teak wood polished rib. All steel component Are epoxy powder coated followed by anti-corrosion treatment of surface as the sample placed in Vidyalaya.	
4	Chairs for library (50 pcs)	As per the norms (produce samples in advance)	
5	Tables for Library (6 pcs)	<b>Specifications:</b> Length 2438 mm x Width 1219mm x Height 760mm. Rest specifications will be as per Senior Sec Desk.	
6	Table for Staffroom (2 pcs)	<b>Specifications:</b> Length 2438 mm x Width 1219mm x Height 760mm. Rest specifications will be as per Senior Sec Desk.	
7	Chairs for Staffroom (Nilkamal) (50 pcs)	<ul style="list-style-type: none"> <li>• Product Dimensions: Length (57 cm), Width (60.7 cm), Height (90 cm)</li> <li>• Primary Material: Plastic</li> <li>• Colour: Season Rust Brown, Style: Contemporary</li> <li>• Warranty: 1 year on product</li> <li>• With hand rest (produce samples in advance)</li> </ul>	
8	Chairs for Computer lab (50 pcs)	Four legs of metal/ hard plastic with cushion seat and back support with standard height. (produce samples in advance)	
9	Computer Table (25 pcs)	As per norms for Sr Sec and Sec students. (produce samples in advance)	
10	Iron Almirah for office purpose	Strong almirah with 20 gauge.	


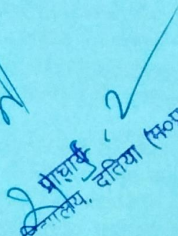
  
 2 मासुद  
 लव, दलिया (मसुद)

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Note: Separate Cheque/DD/Cash is to be deposited for the cost of tender document.

I/We have seen the tender form and hereby agree to all the terms and conditions of Vidyalaya and rates quoted by us are abided on us.

Name & signature of Authorized person of agency.  
Address, Telephone No. Email Address & seal of the Agency

  
  
मोहम्मद, दरिया (मोहम्मद)